

2027 Flea Market Vendor Information

Booth Reservation

- We now **require NON-REFUNDABLE** pre-payment for each space.
- If you cancel your reservation within 7 days, your payment may be forwarded to another 2027 flea market date. Payments not utilized for the 2027 Flea Markets will be forfeited.

The spots will be assigned to you after payment has been made. If you want the same spot as the previous month, please pay in advance to ensure you get the spot you want.

Rates

- For 10' x 10' pricing is \$50 pre-paid registration. \$60 week of registration and \$80 day of check in registration. Pricing includes 2 tables. Registration must be paid before you are assigned a space
- For 10' x 20' pricing is \$65 pre-paid registration. \$75 week of registration and \$95 day of check in registration. Pricing includes 4 tables. Registration must be paid before you are assigned a space
- For 10' x 10' with no tables pricing is \$40 pre-paid registration. \$50 week of registration and \$70 day of check in registration. Registration must be paid before you are assigned a space.
- If you should need more than the included number of tables, they will be \$5 per table and must be paid for at time of registration.
- There are electrical outlets throughout the facility, these can be utilized to ensure an item works. If you request electricity for your booth to be able to have things constantly plugged in, you will be charged an additional \$10 and this must be requested and paid for at time of registration.

How to make a reservation

- You will need to fill out our vendor application and return it to the Expo Center Office with payment. To receive an application please email jenifer.kendall@claremore.com, visit our website events page at visitclaremore.com or call our office at 918-342-5357.

Submitting Payment

Payment can be made by cash, credit card (3% added for credit card transactions), or check. If you choose to mail a check, our address is 400 South Veteran's Parkway, Claremore, OK 74017. Our office hours are Monday-Friday 8:30 am – 4:30 pm if you choose to call payment in or pay in person.

Sales Tax

The Oklahoma Tax Commission required vendors to collect sales tax on all items sold. The current rate is 10%. You are responsible for reporting income to the OTC. We will not do that for you.

- Tax ID numbers are not required, but are recommended by the OTC.
- Tax forms are always available at our information desk with instructions on how/where to submit the sales tax.

Restrictions

The following items are **NOT PERMITTED** for sale and include but are not limited to the following:

- Animals (*can not be sold or given away*)
- Mattresses
- Lingerie, sex toys
- Direct Sales that are order only (Must have items for sale in booth if you are doing Direct Sales)
- E-cigarettes
- Drug paraphernalia
- Guns – the sale of antique/vintage/used firearms is permitted as long as a vendor keeps the safety devices and/or locks engaged at all times. If possible, keep guns in a locked display case.
- Knives – MUST be kept in a locked display case at all times.
- **We have the right to refuse space rental to anyone.**
- Please contact us for any clarification or question regarding your specific item if it is not mentioned above.

Set up time/Tear Down time

- Set up will be Friday: 8am to 6pm and Saturday: 7am to 8am
- We ARE NOT open to the public on Friday.
- Tear down will begin at 3pm on Saturday. Please be mindful of our staff and make this process happen as quickly as possible. Our goal is to have the building shut down by 5pm.

The Rules

- The doors are open for the public on Saturday from 8am to 3pm. Vendors are expected to stay the duration. If you must leave due to an emergency or if you sell out, please notify staff before leaving. If you leave without notifying anyone, it will jeopardize your opportunity to come back and any registration that you have paid will be forfeited.
- If you are not here by 8am you will jeopardize your opportunity to return in future events.
- Vendors may begin packing up early but must remain open until 3pm.
- Do not leave trash in booths. We provide a dumpster outside of the south doors for bigger items – (i.e. empty boxes or bulky items that you wish to leave behind) – these DO NOT belong in the trashcans or on the floor by the trashcan.
- Merchandise cannot be left or stored for any reason after load out is complete on Saturday.
- **There will be no option to drive inside the building for unloading. We also do not have dollies or carts for unloading, so please come prepared. We ask that you please park near the south doors to unload and promptly move your vehicle to a parking area in order for the other vendors to have close and easy access to the building to unload.**

Important Disclaimer

- The Claremore Expo is not responsible for ANY theft, damage, or loss of merchandise, or hurt feelings of anyone for any reason. Additionally, we cannot be held responsible for items left in the building after we close on Saturday.
- The cost for space in our Flea Markets is kept low by you helping with your trash and keeping the facility in good shape.
- **When you choose to rent a space with us, you are in fact agreeing to the previous terms.**